



Contacts & Jobsite Info Form

(Please complete ALL fields below to ensure accurate project communication)

Project Name: _____

Distributor: _____

Project Manager: _____

Phone: _____

Email: _____

Electrical Contractor: _____

Project Manager: _____

Phone: _____

Email: _____

***Onsite Contact:** _____

Phone: _____

Email: _____

Jobsite Address: _____

****Ship To Address:** _____

*****Estimated Date of Rough-in:** _____

*“Onsite Contact” is assumed to be responsible for complete installation and for all lighting controls pre-construction training and related documentation.

**“Ship To Address” will be used for all order releases including replacement or additional products needed for the site unless otherwise noted

***A pre-construction meeting is required for all projects to ensure smooth installation and startup. To be scheduled with electrical contractor’s “onsite contact” just prior to rough-in.

Please return to:

JC Wright Lighting Controls Project Manager:

Janet Stolz – (509) 535-0098 jstolz@jcwrightlighting.com